

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, July 24, 2023 at 6:00 p.m.** at the office of Rizzetta & Company, located at 2700 S. Falkenburg Road, Suite 2745, Riverview, FL 33578. The following is the agenda for this meeting:

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman <i>(via phone)</i>
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
David Koch	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc.
Matt O’Nolan	District Manager, Rizzetta & Co., Inc.
David Jackson	District Counsel, Persson, Cohen, Mooney, Fernandez & Jackson
John Fowler	Landscape Specialist, Rizzetta & Co., Inc.
Cathy Sobrito	Clubhouse Manager
Giacomo Licari	District Engineer, Dewberry
Paula Means	Representative, LMP
Keith Remson	Representative, Remson Aquatics

FIRST ORDER OF BUSINESS

Call to Order

Mr. O’Nolan called the meeting to order and conducted roll call confirming a quorum for the meeting.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved for Mr. Harrison to participate via phone, for the Covington Park Community Development District.

SECOND ORDER OF BUSINESS

Audience Comments

There was no audience present.

THIRD ORDER OF BUSINESS

Staff Reports

A. Landscape Inspection Report

Mr. Fowler presented the Landscape Inspection Report to the Board.

1. Consideration of LMP Proposals

On a Motion by Ms. Allen, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84296, in the amount of \$ 4,050.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved LMP Proposal #84784, in the amount of \$2,400.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved LMP Proposal #84783, in the amount of \$ 3,510.00, for the Covington Park Community Development District.

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP Proposal #84778, in the amount of \$ 1,591.10, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84781, in the amount of \$ 1,093.30, for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP Proposal #84779, in the amount of \$ 1,280.00, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved LMP Proposal #84780, in the amount of \$ 6,975.00, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP Proposal #84762, in the amount of \$ 3,298.75, for the Covington Park Community Development District.

B. Presentation of Aquatics Report

Mr. Remson presented his report to the Board.

1. Consideration of Remson Aquatics Proposals

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1651, in the amount of \$ 15,724.80, for the Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1682, in the amount of \$ 3,880.23, for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Remson Aquatics Proposal #1642, in the amount of \$ 7,915.00, for the Covington Park Community Development District.

The Board instructed Mr. O’Nolan to continue pursuing an insurance claim on burned up aeration system.

C. Community Coordinator Report

Ms. Sobrito presented her report to the Board.

On a Motion by Mr. Koch, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Ballfer Fence Company Proposal #1002, in the amount of \$550.00, for the Covington Park Community Development District.

D. District Engineer Report

Mr. Licari presented the Construction Project Update to the Board.

1. Update on Construction Project

Mr. Harrison updated the Board on the status of the construction of the clubhouse.

Mr. Brown, Mr. Reidt and Ms. Allen expressed that they were hesitant to open up any more of the amenities at this time. The Board decided to wait to open anything further until the next meeting.

2. Presentation of Annual Inspection Report

Mr. Licari presented the findings of the Annual Inspection Report to the Board.

The Board requested Remson Aquatics supply quotes for repairing cracked/broken structures on ponds 9 and 14.

The Board instructed Remson Aquatics to address the issues that are labeled needs attention on the annual inspection report as part of normal scope.

3. Presentation of Littoral Zone Report

Mr. Licari presented his Littoral zone report to the Board.

The concerns in the report were addresses by the approved proposals.

E. District Counsel

Mr. Jackson explained to the Board that there were new laws in place and that there would be required trainings for Board members.

F. District Manager

Mr. O'Nolan noted the next meeting will be held on August 28, 2023 at 6:00 pm.

1. Review of District Manager Report

Mr. O'Nolan presented his report to the Board. He stated that the CDD is currently \$104,816 under budget.

2. Review of Financial Statement

Mr. O'Nolan presented the Financial Statement to the Board.

The Board discussed the upcoming contract renewals.

The Board approved a month-to-month extension on LMP contract and requested District Manager get new contract proposal from LMP.

The Board approved extending Bales security contract and looking to add eventual 7 day a week security.

On a Motion by Mr. Brown, seconded by Mr. Reidt, with all in favor, the Board of Supervisors approved extending the Bad Boar Trapping contract for one month, for the Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on June 26, 2023 & the Operation & Maintenance Expenditures for June 2023

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on June 26, 2023, as amended, and the Operation & Maintenance Expenditures for June 2023, in the amount of \$86,798.45, for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-06, Re-Designation of a Secretary

On a Motion by Mr. Brown, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved Resolution 2023-06, Re-Designating Scott Brizendine as a Secretary, for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of Playground Equipment Donation

After receiving guidance from District Counsel on the legality of the donation and on a Motion by Ms. Allen, seconded by Mr. Koch, with Mr. Brown opposed, the Board of Supervisors ratified the acceptance of the Donation, from a homeowner, of Playground Equipment, specifically: CLIMBER - TRIPOD TWISTED ROCK CLIMBER (age group 5-12) for \$4,534.70 and PLAYGROUND - PLAYSET MODEL QS – 22111 (age group 5-12) for \$14,897.12, purchased from the Playground equipment contractor and installed in the Irwin Park playground, to the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Discussion of Amenity Rules and Rates

The Board requested Mr. Jackson to update the rules and rates documentation and for it to be reviewed at the next Board Meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of Clubhouse Door
Repair Proposal**

On a Motion by Mr. Reidt, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved the DH Pace proposal #dk-14499, in the amount of \$11,560, to replace both outdoor bathroom doors and frames, for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Clubhouse Gutter
Proposal**

The Board requested new proposals for the Clubhouse Gutters.

TENTH ORDER OF BUSINESS

**Consideration of Gym Camera
Proposal**

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved proposal #23412-1-0 to install a Gym camera and provide digital surveillance and a new NVR, for the Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Commercial Pergola
Systems Change Order #2022-1079**

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Commercial Pergola Systems Change Order #2022-1079, in the amount of \$9,000, for the Covington Park Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Lenox Millennial
Cleaning Proposal**

On a Motion by Ms. Allen, seconded by Mr. Koch, with all in favor, the Board of Supervisors approved the Lenox Millennial Cleaning Proposal, in the amount of \$976.50, for the Covington Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of The Mirror Company
Proposal #3255**

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Mirror Company Proposal #3255, in the amount of \$966.48, for the Covington Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of E&L Change Order
Request #15**

The Board requested Mr. Licari pursue design exception on manhole drop connection.

The Board requested Mr. Licari get another proposal for the manhole drop connection project from a different company other than E&L.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests.

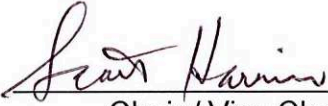
SIXTEENTH ORDER OF BUSINESS

Adjournment

Mr. O'Nolan stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisor adjourned the meeting at 9:08 p.m., for the Covington Park Community Development District.


Assistant Secretary


Chair / Vice Chair